

LANIER

Nuance® eCopy™ ShareScan v5



SOLUTION

Maximize control of paper documents

Transform paper documents into streamlined, actionable information and merge it with business-critical workflows

Easy-to-use, document-driven technology

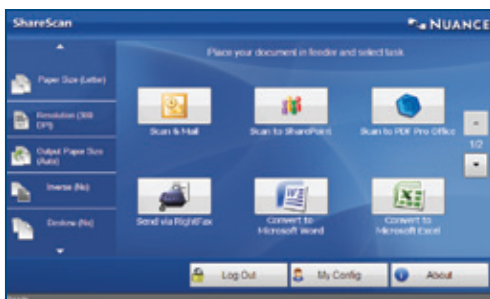
Integrate Paper with Digital Workflows

Integrate hardcopy paper documents into electronic workflows with speed and security using the Nuance® eCopy™ ShareScan v5 solution now available from LANIER®. Calling on a long list of document management capabilities, eCopy ShareScan v5 works seamlessly with Lanier multifunction products (MFPs) to enable fast, simple and highly flexible document capture, sorting, distribution, storage and retrieval. By eliminating time formerly spent searching through stacks of paper, eCopy ShareScan v5 offers a cost-effective way to optimize efficiency and increase overall productivity.

Dramatically Enhance Efficiency

eCopy ShareScan v5 makes every scanning task simpler with powerful capabilities for document capture, processing and distribution.

- Discover a user-friendly interface that replicates the familiar touch-screen experience of smartphones and other handheld devices.
- Access frequently used scanning workflows right at the MFP with the “follow me” view and complete tasks faster with convenient scrolling and fly-out menus.
- Choose from real-time or offline job processing. Use time-saving Scan & Go to start a job and walk away, then receive e-mail notification when it is finished.
- Personalize scanning workflows with role-based profiles based on your department or job description.
- Improve operational efficiency with a consistent, easy-to-use scanning solution that unifies paper and electronic documents into a single workflow.



eCopy ShareScan v5 integrates seamlessly with the touch-screen interface, ensuring a superior document capture experience at the MFP.



The sleek eCopy ScanStation v5 option features a full-size keyboard and adjustable monitor for convenient operation.



Automate Document Processing

Increase the value of your MFP with automated document processing capabilities that save time and make it easier to collaborate.

- Complete business processes right at the MFP with the eCopy Forms Processing Extender. eCopy ShareScan v5 then classifies, indexes and stores the file in an archive—and posts the extracted data to relevant business systems automatically.
- Strengthen security with automatic redaction. Enter the text to redact and scan the file. eCopy ShareScan v5 automatically searches for the text and prints, then archives or distributes the redacted PDF for review. This is ideal for supporting compliance with privacy standards and reducing the risk of human error.
- Save time with automatic highlighting. This works exactly the same as automatic redaction and helps recipients read only pertinent information in longer files.
- Distribute documents automatically according to content-based (OCR zones, file name or index data) or rules-based (if/then, greater/less than) routing. Customizable XML output enables integration into ERP, HL7, Oracle and other platforms.
- Replicate paper documents as fully editable Microsoft Word or Excel files that preserve existing formatting, eliminating the need to re-enter data manually.

Effectively Manage PDFs

Convert any paper or electronic document into a text-searchable, secure PDF that can be easily integrated into digital workflows.

- Assemble different document formats (text, spreadsheet, scanned document) into a single, cohesive, high-resolution PDF.
- Redact or highlight text in a PDF right from the MFP interface.
- Add Bates/Endorsement stamps to a scanned file.
- Track revisions, compare documents, establish bookmarks and perform many other critical tasks for managing PDF files effectively.

Comprehensive Capabilities

eCopy ShareScan v5 offers a wide range of tools that enable users to accomplish more work in less time, no matter what kinds of documents are involved.

- Distribute scanned files to numerous destinations, including network file folders, fax numbers, Microsoft Exchange/Outlook and IBM Lotus Notes e-mail.



Automatic redaction and highlighting makes it easy to remove or emphasize specific text within a scanned file.

- Integrate paper documents with leading business applications by adding optional plug-in connectors. With eCopy ShareScan v5's library of connectors, you can achieve native integration with enterprise applications that are critical to your organization.
- Convert paper documents into electronic files for immediate distribution, processing, indexing, storage or archiving.
- Integrate directly with network repositories, enterprise content management platforms or document accounting systems.
- Execute complex imaging processes easily when scanning files with additional Business Automation Services.
- Automate routine scanning tasks such as naming, batching, splitting, filing, indexing and routing scanned documents by reading barcodes.
- Use Image Enhancement processes to "clean up" scanned documents.

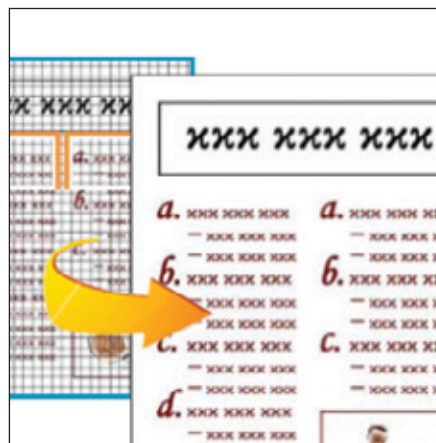
Easy, Centralized Administration

Network administrators will appreciate all of the ways eCopy ShareScan v5 helps simplify administrative tasks and reduce the burden on IT.

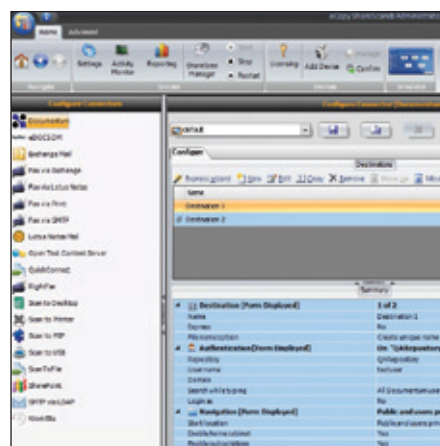
- Ensure easy management with a three-tier architecture that separates processing and data management, and keeps all updates in a single, easily accessible location.
- Use a single, secure back-up point to maintain service continuity. All settings and profiles are stored in a SQL database on a secure server and configuration changes auto-sync with ShareScan managers.
- Eliminate clutter with an intuitive administration console, featuring a ribbon menu and contextual panes for easy access to settings.
- Configure and manage an entire fleet of eCopy ShareScan v5 clients via remote workstations. Monitor devices, device groups or the entire fleet and centrally track activity by device, user, connector or job status.
- Try new workflows prior to rollout with the integrated workflow simulator. It simplifies configuration, testing and deployment to save time, eliminate service disruptions and speed user acceptance.
- Maximize configuration flexibility. Use custom-defined roles linked to devices, users or groups. Interchangeable extender and connector profiles enable unlimited workflow possibilities. It is also easy to add new users and devices.
- Assure proper service levels and fleet optimization with graphical reporting. Quickly identify trends and inactive devices, and export reports to managers.
- Simplify document automation with dynamic two-way connectors that enable real-time interaction with back-end destinations.



Choose your favorite workflows right from the MFP interface and access workflows that "follow you" to any eCopy-connected MFP.













Convert scanned files into fully editable Microsoft Word or Excel files with perfectly preserved formatting.



eCopy ShareScan v5 is designed for simple, remote administration and management.

Integrate Paper with Digital Workflows

eCopy ShareScan v5 is a modular solution designed to allow users to select the right set of capabilities for today and expand at any time.

eCopy ShareScan v5 Elements	eCopy ShareScan v5 Office	eCopy ShareScan v5 Suite	eCopy ShareScan v5 ScanStation
			
			
			
			
<p>Base enterprise scan-to-file and scan-and-send solution sets a new standard for usability, security, expandability and easy administration.</p> <ul style="list-style-type: none"> • Minimize searching and re-keying with accurate OCR to searchable PDF • Dynamic folder browsing • Advanced e-mail • Folder and desktop connectors • Image enhancement • Searchable and ultra-compressed PDF • Single sign-on • Advanced fleet, user and group management • Includes eCopy PDF Pro Office 	<p>Elements plus advanced scanning, OCR and archival solution for general office document distribution, collaboration and archiving.</p> <ul style="list-style-type: none"> • Personalization drives adoption and productivity • Complete knowledge worker solution with ECM and advanced folder and SQL database integration • Best fit for Microsoft environments • Accurate conversion to Microsoft Word and Excel • Includes one connector: SharePoint, RightFax, EMC Documentum, iManage WorkSite, OpenText DM, OpenText eDOCS or Cost Recovery 	<p>Office plus advanced document automation with MFP scanning and OCR that streamlines structured document workflows.</p> <ul style="list-style-type: none"> • Lower processing costs via fast and accurate automation • Cost recovery automates billing • Automatic indexing, routing and batching • Script-free Quick Connect integration • Barcode recognition • Bates stamping • Includes two additional connectors 	<p>Kiosk ensures high security, accessibility and indexing quality control from TWAIN and ISIS MFPs and scanners.*</p> <ul style="list-style-type: none"> • "CAC Ready" for federal government installations • Ergonomic stand with full-size keyboard, mouse pad and 10.5-inch color LCD touch-screen <p><small>*Does not include eCopy PDF Pro Office.</small></p>

SPECIFICATIONS

ECOPY SHARESCAN V5 SUITE

eCopy ShareScan v5 is available in three packages: Suite¹, Office, and Elements².

Device Compatibility

For the latest supported platforms for eCopy ShareScan v5, please visit: www.lanier.com/solutions

Minimum System Requirements*

- Microsoft Windows 7³
- Microsoft Windows Vista Enterprise Edition
- Microsoft Windows Vista Business Edition
- Microsoft Windows 2008
- Microsoft Windows 2003 Server
- Microsoft Windows XP Pro
- At least 512 MB memory
- Intel Pentium PC (2.0 GHz or higher)

* System requirements for eCopy ShareScan for embedded or integrated devices may vary, depending upon configuration.

eCopy Connectors and Extenders

System requirements differ for each Connector and Extender. Please find individual requirements on their respective datasheets.

¹ eCopy ShareScan Suite is available in two configurations:

I. eCopy ScanStation includes a freestanding touch screen and keyboard that connects easily to any scan-enabled MFP. The eCopy ScanStation includes all the hardware and software required to run eCopy ShareScan Suite.

II. eCopy embedded software client for MFPs with embedded platforms, enabling eCopy ShareScan v5 to be accessed from the MFPs touch screen and server software.

² eCopy ShareScan Elements is available on select MFPs with embedded platforms and includes server software that handles document processing and integration to back-end systems.

³ Embedded devices only. Not supported on eCopy ScanStation.

ECOPY PDF PRO OFFICE

System Requirements

- PC with Intel® Pentium® III or higher processor or equivalent
- Supported operating systems:
 - Windows 7 32-bit and 64-bit Editions
 - Windows Vista 32-bit or 64-bit Editions with Service Pack 2
 - Windows XP 32-bit Edition with Service Pack 3
- Microsoft® Internet Explorer® 7 or above
- 512 MB of memory (RAM), 1 GB recommended
- 500 MB of free hard disk space for application files plus 50 MB working space during installation
- CD-ROM drive for installation
- Web access needed for product registration, activation and live updates
- To save DOCX, XLSX and PPTX files (for Microsoft Office 2007 or 2010 Word, Excel and PowerPoint) you should have or install Microsoft .NET Framework 3.0 on Windows XP (free download available at www.microsoft.com)

Note: Performance and speed will be enhanced if your computer's processor, memory and available disk space exceed minimum requirements.

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